**BLOXWICH MEDICAL PRACTICE**

**PATIENT PARTICIPATION GROUP MEETING MINUTES**

**TUESDAY 21st JANUARY 2020**

**Attendees:**

**Dr Brand**

**Gail Crawford**

**Karen Williams**

**Julie Hykin**

**Trevor Hancock**

**Doris Clarke**

**Peter Clarke**

**Ray Bunn**

1. **Minutes from Previous Meeting:**

All agreed a true record

1. **Matters Arising:**

Karen informed the group that she has done searches for patients reaching the age of 16. They have been contacted and informed they can apply for online services themselves or if they want their parent/ guardian to continue to keep control then they will have to complete an online proxy form.

Julie contacted other surgeries in the Pinfold and also Diane Beddows (PPLG) regarding working together for awareness events. Unfortunately there was not a good response. Only one surgery e mailed back to ask what they would want to talk about. Dr Brand thanked Julie for trying her best.

1. **Friends and Family Test:**

There was 1 card completed for October, 4 for November and 3 for December.



1. **Online Service:**

Figures for patients using online services - 35% achieved- the target set by the CCG is 30%

1. **Printer/ Laminating Materials:**

No reimbursement is required by Julie at this time.

1. **GP Practices half day closing:**

Karen informed the group that WALDOC (Walsall Doctors on Call) cover for half day closing. Dr Brand explained that we also have extended access appointments when the surgery is closed from 6.30pm- 8pm also covered by WALDOC.

1. **Any Other Business:**

Trevor expressed an interest in organising an awareness event regarding mental health and depression and to encourage people to talk about it. Dr Brand thinks it may be a good idea to let patients know about a web site or email address to make contact for advice.

Trevor will liaise with Karen regarding this.

1. **Dates of Next Meeting:**

21.4.2020 at 1pm

21.7.2020 at 1pm