**BLOXWICH MEDICAL PRACTICE**

**PATIENT PARTICIPATION GROUP**

**MEETING MINUTES**

**TUESDAY 7th JULY 2015**

**Attendances: Apologies:**

Dr D C Johnson Ray Bunn

Trevor Hancock John Winsper

Julie Hykin

Maggie Ward

Nicole Bullingham

Barbara Leese

1. Minutes from previous meeting:

All agreed a true record.

1. Matters Arising:

 No matters arising.

1. Friends & Family:

Maggie will compile a précis of all the completed Friends and Family cards in readiness for discussion at the next PPG meeting.

1. PPG Liaison Group:

Trevor was voted Chairman of the PPG Liaison Group. He will be Chairman for a two year tenure. The group offered their congratulations.

The next PPG Liaison Group meeting is on 8th September 2015.

Trevor informed the group that CCG meetings do not include PPG/PRG representation.

He also informed the group that the Liaison Group is looking to recruit two (lay) people to sit on the complaints committee.

1. Car Park:

Trevor reported that it has been brought to his attention that people are using the Pinfold Car Park and then disappearing, possibly working, into Walsall. Trevor said he could probably find out more details shortly.

It was suggested that a parking sticker could be issued to all staff working in Pinfold Health Centre to identify them from other cars regularly parking on the car park. Trevor will discuss the matter with other PPGs for their ideas.

1. Diabetes Awareness Event:

Nicole Bullingham will make posters in readiness for the health promotion days on Wednesday 23rd and Thursday 24th September.

Trevor and Barbara will attend each morning 9-11.30am; Julie will join them on Wednesday and Nicole on Thursday.

ANY OTHER BUSINESS:

 Nicole is now officially a signatory for the PPG bank account.

Date of Next Meeting:

 15th September 2015