**BLOXWICH MEDICAL PRACTICE**

**PATIENT PARTICIPATION GROUP MEETING MINUTES**

**TUESDAY 15th October 2019**

**Attendees: Apologies:**

**Dr Brand Anthony Parker**

**Gail Crawford Ray Bunn**

**Karen Williams Trevor Hancock**

**Julie Hykin Maggie Ward**

 **Doris Clarke**

 **Peter Clarke**

**Minutes from Previous Meeting:**

All agreed true record

**Matters Arising:**

Regarding online services at the age of 16:

Karen informed the group that she will do searches every 6 months to see which patients have reached the age of 16. We can then call the patient and ask if they wish to take control of their own online services or if they are happy for their parent/ guardian to keep control.

The online services option for patients reaching the age of 16 will also be added to the new patient forms.

Awareness events:

Julie suggested joining together with the other practices for awareness events such as self-care awareness. Karen will contact the other surgeries and ask if they would be interested. Julie is happy for Karen to pass on her e mail address so they can contact Julie to maybe make arrangements for another awareness event.

**Friends and Family Test:**

There were 2 cards for July, 1 for August and 3 for September.



**Online Services:**

35% achieved- the target set by the CCG is 30%

**Printer/Laminating Materials:**

No reimbursement is required by Julie at this time.

**Letter from Diane Beddows:**

We received a letter from Diane Beddows the new PPLG Chair. This was e mailed to all the PPG members.



**Any Other Business:**

Nothing to discuss.

**Dates of Next Meetings:**

21.1.20 at 1pm

21.4.20 at 1pm