

BLOXWICH MEDICAL PRACTICE
PATIENT PARTICIPATION GROUP MEETING MINUTES
TUESDAY 23rd APRIL 2019

Attendees:

Dr Brand
Maggie Ward
Gail Crawford
Julie Hykin

Apologies:

Ray Bunn
Doris Clarke
Peter Clarke
Tony Parker
Trevor Hancock

1. Minutes from previous meeting.

All Agreed true record

2. Matters Arising:

Maggie informed the group that we do not have a particular designated room for reviewing cancer patients, but we usually have a room free. We would always ensure privacy.

3. Friends and Family Test:

There were 8 cards completed; 7 for January and 1 for March. There were no completed cards for February, despite friends and family being promoted once again at the recent bowel screening awareness day. The practice will actively encourage patients to fill in the cards in the following months in an attempt to increase the numbers.



F&F Test - January
2019.docx



F&F Test - March
2019.docx

4. Online Services:

35 % achieved- the target set by the CCG is currently 30%.

5. Printer/Laminating Materials:

No reimbursement is required by Julie at this time.

6. Bowel Screening Awareness Event:

Julie informed the group that the day went really well. Sharon White, Trevor and Julie all attended to promote Bowel Cancer Screening awareness on the 18.4.19 in the reception area of Bloxwich Medical Practice.

They were approached by St Marys and All Saints Surgery who showed an interest in joining together to promote awareness days. Trevor will meet up with the Chair and Vice Chairs of those surgeries to discuss awareness days.

Julie suggested the practices sharing the MacMillan display board. This will be discussed with relevant practice managers and chairs.

During the event Sharon met with St Mary's Surgery PPG Vice Chair and she was advised by Julie to attend PPLG meetings where she would then get to meet several Patient Participation Groups rather than seek out groups separately.

7. PPLG Chair

A copy of the PPLG chair candidates who have expressed interest was handed out today at the meeting. For those who were unable to attend a copy has been e mailed to them.

It was agreed that Trevor would cast a vote on behalf of BMP PPG.

8. Any Other Business:

Julie spoke with a patient, during the awareness day, who said that she could not get a late appointment as she worked.

Julie had discovered that the out of hours service could be used for routine appointments. Patients can pre book late routine appointments if they choose to be seen out of hours due to work commitments etc. The out of hours service operates within Pinfold Health Centre and is easily accessible for patients. She asked if the practice could create something to inform patients that out of hours service is not just for emergencies.

Maggie agreed to provide details for the BMP web site and a leaflet for the reception area.

9. Dates of next meetings:

16/7/19 at 1pm

15/10/19 at 1pm